

Courses for Windows Computers

Introduction to Computers

For people with no computer experience or as a refresher

What can I use a computer for?
What is an operating system?
The user interface.

Managing the data on your PC

Learn how to manage your files, and folders on your PC or laptop.

We recommend doing this course before moving on to other courses

Introduction to Windows 10

Learn how to get the best out of Microsoft's latest operating system.

Writing documents on your PC

An introduction to MS Word.

Email – Windows 10 Mail

Learn how to read, write and manage your emails. Works well with Gmail, Xtra etc.

Manage your photos

Learn how to manage and edit your photos using Windows 10 Photos

Courses for Smartphones and Tablets

iPad and iPhone Basics

Learn how to use your iPad and iPhone efficiently and get the best out of this wonderful technology.

Smartphone and Tablet Basics

Get the best out of a tablet or smartphone that uses the Android operating system.

Smartphone Photography

Learn how to take great photos on a smartphone that uses the Android operating system.

Regular Workshops

How do I ...?

Internet Banking

Learn how easy and safe it is.

Windows Users

iPad and iPhone

Smartphones and Tablets

Occasional Workshops

Throughout the year, we offer a range of workshops to help you use your computer, tablet or smartphone efficiently and safely. Details are published on the web site, timetables, newsletters and emails.